



Clerk: Sheridan Rosser – 07775 726 907

Morwenstow Parish Council

Draft Minutes of the Monthly Parish Council Meeting

held on
Wednesday 18th January 2023 at the Community Centre at 7:30pm.

Before the start of the meeting the Chairman spoke of the life of Mrs Irene Heard following her recent passing. Irene had been a Parish Councillor after co-option in 1999, she stood successfully for election in 2003 when there were 11 candidates for the 10 seats. Irene remained on the Parish Council until retiring and standing down in 2006. This triggered a bye-election where 4 candidates stood for the 1 available seat. Mrs Heard gave much time for the good of the Parish of Morwenstow. A minute silence was observed.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps (Vice-Chair), N Steer, G Worden, J Payne, C. Myers, K. Boundy, R. Savage, K. Jones, S. Tilbey, the Clerk – S Rosser and three members of the public.
2.	To receive apologies for absence: None received.
3.	The previously circulated minutes of the Monthly Parish Council meeting held on 16 th November 2022 and the planning meeting held on 7 th December 2022, were approved and signed by the Chair.
4.	Matters arising from the minutes and updates: all addressed below – for information only.
5.	Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct. Cllr. K Boundy registered an interest in item 9.j as an interested party. Cllr. J Payne registered an interest in PA22/10660 as a neighbour. Both councillors left the room at the times of discussion.
6.	Dispensations: To consider requests from Members for dispensations: <i>None received.</i>
7.	Public Participation: To receive questions from members of the public relating to items on the agenda, in accordance with Council's Code of Conduct and Standing Orders. A short precis was given by Ian Mason about the newly formed North Kernow Community Land Trust. They will be known as North Kernow Housing (NKH). Ian is hoping to begin fruitful dialogue with the 7 Parish Councils that fall under the NKH area, by engaging with them. The aim of the trust is to provide housing to local people at an obtainable cost. Since December 2022 there have been 425 applicants, 16 of these are in Morwenstow. Need, opportunities and resources are to be established. Questions were asked, one was would the CIL payment be waived on a site if one was brought forward to generate affordable housing. C.Cllr. Tilbey said that it is a question for Portfolio holder Cllr. Olly Monk. He also added that there is a meeting scheduled on 9 th February at 11am to further this – location still to be determined. Another question was asked about potential partnerships for such a project and are they restricted? Answer being that nothing is off the table – it may be that different partnerships work in different Parishes, and this is recognised.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. C.Cllr Tilbey attended the Full Council meeting yesterday and was honoured to open the meeting with prayer. This was a budgeting meeting but there is nothing to report yet as such. Hackney carriages were another topic but don't really affect this area. There was a debate on information gathering and the rest of the meeting was deferred due to a late start because of adverse weather conditions. Bude Enquiry Office at the Police Station was reported to be open; but there is a discrepancy of opening days and hours reported to C. Cllr. Tilbey and online, so clarification will be sought. C.Cllr. Tilbey will be attending the next Devon & Cornwall Crime Panel meeting on 27 th February. The new Chief Constable William Kerr has been making himself known, there is going to be an open surgery on 27 th January between 10-12 noon, potentially in the Enquiry Office. There will be an event at The Falcon Hotel in Bude on 6 th February at 6:30pm for the public to find out more about the proposed devolution deal. All are urged to attend.
9.	Parish Maintenance and Matters for discussion: <ul style="list-style-type: none"> a) Parish hedges – general update – nothing further has been forthcoming from Cornwall Council's enquiries, the Clerk contacted Gladwish Land Management directly. They have responded to say that they don't own or manage the land. Some local land owners have been since identified and both Cllrs. Hobbs & Tilbey will make enquiries with these owners. b) To note completed tree log – checked and signed by the Clerk – nothing to note. c) To note completed playpark log - checked and signed by the Clerk – nothing to note. d) To note completed overall grounds log - checked and signed by the Clerk – nothing to note. e) Town & Village Greens – progression via Solicitor – Simon Finn is now looking at this for us. f) Hamlets – confirmation of cooperation of establishments for copies to be left, this will happen on the next publication in February. g) Update on the Arbour – awaiting dry weather for installation. h) Discuss condition of maps – report back from Cllr. Worden: The maps can be deposited with Cornwall Council, they have supplied terms & conditions of this service (Cllr. Worden to forward to Clerk) the maps would be digitised, copied and a spreadsheet would be created of the maps held. Digital apportionment is free and we would have

access to the originals if required. A question was asked of how many maps there actually are – this answer is to be sought. It was stressed that it is important that only the maps go to this service. Further action required after reading the T's & C's.

i) **King Charles III Coronation – Saturday 6th May 2023. – no plans come forward as yet. It was thought that it would be nice to have a working party of equal number with the Community Centre Committee.** Beacons are not to take place – the next official beacon will be on 6th June 2024 to celebrate the 80th anniversary of the D-Day Landings. There are approximately 20 mugs left. **Agenda item for February - distribution of monies from the proceeds.**

j) Update on the broken turbine from Engie.com - (Cllr. Boundy left the room for this item)
FYI - T1 first breakdown was on 22nd February 2022 which lasted until the 8th July 2022. The turbine actually last ran on the 18th February 2022 but stopped due to a grid disconnection and then failed to restart after grid issue due to a breakdown on the 22nd February 2022. (This counts as being available between 18th and 22nd Feb 22)

T1 commenced operations on the 8th July and was available until the 13th July 2022 when a second breakdown of T1 occurred on the 13th July 2022, continuing to the present day. Therefore the 12 month period referenced in the planning condition will not be reached until the 13th July 2023.

We are currently working with the OEM to resolve, and they have been onsite for the last 2 weeks to try and resolve. If this is not successful, we will be in touch to update you and if needed agree a strategy with yourselves going forward.

The turbine has suffered many technical issues and The OEM , Enercon have struggled with resource and parts to resolve but I can assure you we are pushing them to resolve this matter on a consistent basis.

k) Planning system – **it was noted that pre-application enquiries are no longer being acknowledge internally within the Council. This had been an oversight and this will recommence.**

l) Litter picking – Cllr. Boundy requested that the Council consider a litter picker being employed by the Council. It was felt that littering has become more prominent since the Covid pandemic. Conversation was held around other nearby Parishes that employ someone for this service. Caution was shown around health & safety issues with lack of pavements etc. **More research is required – item for a future agenda.**

m) Queens Green Canopy trees are registered – **awaiting confirmation from the site. Specific locations aren't actually listed but a random place within 1km.**

n) Salt bin request – parishioner request for a bin positioned between Woodford & Lower Woodford – Salt bins are now a devolved responsibility. There is a cost attached to this of £437.74 per bin with additional refills if needed priced at £129.56. Discussion had taken place with Chris Sims (Community Link Officer) and Oliver Jones (Highways Officer) to see if we could get this under the Bude Highway Network Scheme, with a late submission. **A late request was agreed and the Council voted to ask for 6 salt bins to replace those that have been lost over the years**

o) Consideration of the Parish Council having a dedicated social media account. **The idea was discussed and favoured – item for the February Agenda.**

p) Additional Item for emergency repair - Damage to the flag pole: During the last flag flying day the high winds damaged the pulley system. One piece is missing at present. Refurbishment of the flag pole has been overdue and it will now be out of action until the repairs are carried out. It was noted that the flag is actually a little large for the pole and that the Council do not own a St. Pirans Flag. **The Councillors are able to do these repairs safely themselves.**

10. Morwenstow Football Club Lease progression update. – *Simon Finn is now progressing this. Details have been sent of the area and details are currently awaited for the Trustees. These will be passed on in due course; and a new lease drawn up for 25 years for both the playing field and the club house. Cllr. Hobbs outlined the information given to him by Mr Finn in regards to the level of rent paid by the football club. Resolved: It was agreed to add a 2% increase yearly – current rental charge is £60.00 per year.*

11. Consideration of an Emergency Plan for Morwenstow. Cornwall Council provide help with this by way of a presentation and template. CC want every Town & Parish to produce one. **Resolved: A working party including Cllrs. Phipps & Steer will drive this.**

12. Report of the Health & Wellbeing project meeting on Tuesday 10th January, from the Chair. **Lots has happened since the last meeting. The funding application is well underway – the steering group have spent a tremendous amount of time on this. The MUGA surface is subject to change to get the most sports playable on it. The process of the grant funding was explained – Cornwall Council have made this a retrospective payment so funding avenues may need to be explored. CC may make exceptions to this on a case-by-case basis. A question had been raised over planning requirements - waiting to hear back from Planning Officer – Sarah Stevens. There was a reminder that the tractor that was first sought with the children's play area was still outstanding. There will be more to update at the February meeting with a possible outcome of the funding bid by then.**

13. Discuss Auditor appointments for: Internal Audit – cost of previous auditor now £125 (previously £100). **Resolved to use the services of Mr Robert Larter as previous.**

14.	Agree date of the Annual Parish Meeting and speakers. Wednesday 24th May 2023. Speaker suggestions were to ask Ian Mason to outline the new North Kernow Housing proposals. A representative of Stratton Hospital and Rowen Mackenzie from The National Trust. Speakers to be asked to give a 10-minute presentation each.
15.	Training available to Councillors : Requests to be received and actioned. No requests were received.
16.	Funding requests: Rural transport meeting in Holsworthy – request for £250 per year for 3 years. Application form was received, the request was less than previously requested. Resolved to support the facility for three years with £250 per year. Also, to continue to help promote the service within our Parish.
17.	<p>Correspondence:</p> <ul style="list-style-type: none"> * Cornwall Council: Devolution; casework assist training; good growth fund; Youth Provision Review – closing date: 23rd Jan – Cllr. Myers to respond; Neighbourhood development plan survey; Highway scheme; East Area Sub-planning committee minutes and agenda; Strategic planning committee minutes and agenda; Proud to care Cornwall; Training re dog fouling; Town & Parish Council newsletter x2; Budget update; Severe weather emergency protocol; Cornwall AONB Monumental improvement; Proposed devolution deal info; Care now volunteers; Levelling up program; BACNP Meeting date change to 25th January; LMP/SWCP. * NALC: Legal update; training; open letter; job opportunities. * CALC: Forest for Cornwall; safeguarding meeting; leadership board Cllr. Hobbs has been in contact; community housing; finance briefing notes; Police & Crime commissioner survey; training bulletins; AGM – 21/02/2023. * Robert Larter – internal audit cost * Devon school admission consultation for 2024/25 – date passed * Cornish Buildings at Risk Group * Rural Service Network and Rural Service Bulletins * SAAA – External auditor appointment * TirTeg – Cornwall AONB * Go Compare website link request * South West Coast Path Association Newsletters – December & January * ICO Renewal * Volunteer Cornwall – Christmas Newsletter * Scott Mann Christmas message * Cllr. Tilbey – Rural Thefts * Parish.uk – national listing – request for details to be updated – Clerk to update. * BSTC response re Holsworthy Rural Transport funding request – dealt with above * Engie.com – turbine response – dealt with above * Morrisons community champion request to put info in Hamlets * Parishioner emails: broken turbine; Christmas tree fundraising idea; Thank yous x 4 for the recent grant aid awards; turbine company contact details; East Youlstone Fund Flyer – closing date 15th March; AED updates; LGO letter re PA22/08323 x 2; trees available; salt bin enquiry; Senior Citizens lunch thank you from MCC; Freeman of the Parish thank you.
18.	<p>Finances & Admin:</p> <ol style="list-style-type: none"> a) To confirm accounts spreadsheet with bank statements and agree payments due. <i>The accounts had been emailed to Councillors prior including copies of the bank statements. The statement of accounts and bank statements were checked and signed by Cllrs. Myers & Jones. Cllr. Hobbs checked and signed all invoices. Cllrs. Boudry & Phipps signed the cheques and initialled the back of the cheque stubs. The following payments were authorised: Aquiss; Broadband Dec & Jan - £60. Morwenstow Parish Church – Graveyard maintenance - £250, Morwenstow Community Centre – Senior Citizens lunch grant request £250 & hire of committee room and storage £89. Woodford Methodist Church – graveyard maintenance - £125, Morwenstow Methodist Church – graveyard maintenance - £125. Cornwall ALC Ltd – Code of Conduct training - £24, Parish Magazine Printing – Hamlets - £51.63, LexisNexis – Local council Administration Handbook - £131.99, Mrs S Rosser – quarterly Clerks salary plus expenses - £1,985.30. PSJ Garden Services – Aunt Amy’s Garden maintenance - £200, extra footpath trimming £40, playing field maintenance - £1,989. Mrs S Francis – Duckpool toilets cleaning for 2022 - £850 & public toilets cleaning/expenses £321.96. Chadds – toilet rolls - £23.33.</i> b) Change of address for the Clerk and addition of Clerk as signatory – this is now a digital process for both forms so this will take place after the meeting.
19.	<p>Planning Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</p> <p>P1 PA22/10660 Cllr. Payne left the meeting for this item. Application for Outline Planning Permission with some matters reserved for the construction of a dwelling namely access only. Land Between Foxhaven and Meadow View Eastcott Morwenstow Bude EX23 9PL MPC Comments: Morwenstow Parish Council feel that appeal decision APP/D0840/W/16/3163814 remains valid; and do not feel that any significant changes are brought by this application.</p> <p>P2 PA22/10696 Works to trees subject to a Tree Preservation Order (TPO), works include to trim the large Beech tree by 1.5 metres all around Gwel An Mor Shop Morwenstow Bude Cornwall EX23 9SJ</p>

MPC Comments: This application was not discussed, despite an agreed time extension – the officer had already approved this application.

P3 Any planning application received from Cornwall Council prior to the meeting.

For information only:

Cornwall Council Decision Approved/Withdrawn:

PA22/09924 | Provision of extension to south elevation of existing stables / store to provide additional storage area, insertion of three rooflights in south facing roof plane and insertion of window in north elevation of building (all previously carried out without consent) | Crosslands Shop Morwenstow Bude Cornwall EX23 9PE – **APPROVED WITH CONDITIONS**

PA22/08956 | Listed Building Consent for Garden Office situated within the grounds east of the site | The Old Malt House Shop Morwenstow Bude Cornwall EX23 9SJ – **WITHDRAWN**

PA22/08914 | Reserved Matters application for a new dwelling (details following outline consent PA20/07104 (Appeal Ref APP/D0840/W/21/3273620) dated 07/09/2021 | Land West Of Shears Cottage Woodford Bude Cornwall EX23 9JD – **APPROVED WITH CONDITIONS.**

PA22/08865 | Proposed fencing for safeguarding purposes along with relocation of oil tank | St Marks C Of E School Shop Morwenstow Bude Cornwall EX23 9PE – **APPROVED WITH CONDITIONS.**

PA22/08773 | Garden office, situated within the grounds east of the site. | The Old Malt House Shop Morwenstow Bude Cornwall EX23 9SJ – **APPROVED WITH CONDITIONS.**

PA22/08748 | Application for a Lawful Development Certificate for a Proposed for the creation of a new agricultural field access and associated agricultural vehicular hardstanding in substitution of an existing access that will be filled in with new hedge bank | West Milton Farm Woodford Bude Cornwall EX23 9HY – **GRANTED**

PA22/08323 | Application for planning permission for formation of a replacement access and infilling of existing access, together with associated works | Land South Of Pengari Morwenstow Bude Cornwall EX23 9PW – **APPROVED WITH CONDITIONS.**

PA22/07189 | Proposed Re-Design of Proposed Dwelling (Approval Ref: PA16/07678) | Land North West Of Lower Woodford Woodford Morwenstow Bude Cornwall – **APPROVED WITH CONDITIONS.**

PA22/05868 | Erection of conservatory against the south facing gable to extend the kitchen | Sunshine Alley Crosstown Morwenstow Bude Cornwall EX23 9SR – **APPROVED ONE STATUTORY CONDITION.**

c) **PA22/05066** | Listed Building Consent to erect small lean to conservatory at the side of the house to provide a dining area. Install ensuite facilities in bedroom. Remedial works to render on outside of building. | Sunshine Alley Crosstown Morwenstow Bude Cornwall EX23 9SR – **APPROVED WITH CONDITIONS.**

20.

Date of next monthly meeting – Wednesday 15th February 2023.

The meeting closed at 2125 with there being no further business.